



**BYLAWS**  
OF THE  
**HAWKEYE BICYCLE ASSOCIATION**

**PREAMBLE**

We, the members of the Hawkeye Bicycle Association, do ordain and establish the following rules, in addition to the Articles of Incorporation of the State of Iowa, to which we voluntarily submit ourselves.

**ARTICLE 1: MEMBERSHIP**

**Section 1:** Any person in sympathy with the objectives of the organization may become a member on payment of the appropriate sum.

**Section 2:** The classes of membership shall be set by the Board of Directors.

**ARTICLE II: OFFICERS AND BOARD OF DIRECTORS**

**Section 1:** The Officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer.

**Section 2:** The Board of Directors of the Association shall consist of the Officers, the immediate Past President and a minimum of four (4) Directors-At-Large.

**Section 3:** The President may assign specific duties to the Vice President and to each of the minimum of four (4) Directors-At-Large.

**ARTICLE III: ELECTIONS AND TERMS OF OFFICE**

**Section 1.** The Officers and a minimum of four (4) Directors At-Large shall be elected at the Annual Meeting of the members of the Association. They shall serve until the next Annual Meeting or until such later time as their successors have been elected and qualified.

**Section 2:** If more than one person is nominated for an office, the vote shall be by ballot.

**Section 3:** Officers and Directors absent from three or more consecutive Board meetings shall be held to have submitted their resignations.

## **ARTICLE IV: DUTIES OF OFFICERS AND BOARD OF DIRECTORS**

**Section 1:** It shall be the duty of the President to preside at all meetings of the organization, to preside at all meetings of the Board of Directors, to appoint committees, and to perform such duties as may properly pertain to his office. He shall have the power to accept resignations and to appoint a member of the organization to fill any vacancy occurring during the year.

**Section 2:** It shall be the duty of the Vice President to act in the absence of incapacity of the President.

**Section 3:** It shall be the duty of the Secretary to keep a record of the proceedings of the organization, to conduct correspondence, to keep a membership roll, and to present an Annual Report.

**Section 4:** It shall be the duty of the Treasurer to receive and hold in trust the funds of the organization, to make all duly authorized payments there from, to keep and render an account thereof, and to present reports thereon as required by the Board of Directors and at the Annual Meeting.

**Section 5:** It shall be the duty of the Board of Directors to decide and formulate policies for the organization, and to control funds for the organization for all ordinary expenditures.

## **ARTICLE V: COMMITTEES**

**Section 1:** All committees shall be appointed by the President.

**Section 2:** The President shall appoint one (1) auditor three (3) or four (4) weeks prior to the Annual Meeting. He shall examine the Treasurer's financial accounts and certify to their correctness at the Annual Meeting.

## **ARTICLE VI: QUORUM AND PROXIES**

**Section 1:** A quorum for the transaction of business shall be those present at any meeting.

**Section 2:** There shall be no representation by proxy or absentee voter's ballot at any meeting.

## **ARTICLE VII: ORDER OF BUSINESS**

**Section 1:** In all meetings for business, the organization shall be governed by "Roberts Rules of Order".

**Section 2:** The following shall be the order of business of the Annual Meeting, and at such meetings as may apply: opening, reading of minutes, reports of Officers, report of standing committees, report of special committees and organizations, unfinished business, new business, and adjournment.

## **ARTICLE VIII: AMENDMENT TO BYLAWS**

**Section 1:** These bylaws may be amended by the members in any way not inconsistent with the Articles of Incorporation of the State of Iowa, by a two-thirds vote of the members present at any Annual Meeting, or any special meeting called for that purpose, providing announcement has been given of the proposed motion at the previous regular meeting to which such proposed action is to be taken.